



**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS  
SUPPLY AND DELIVERY OF 173 GOLF T-SHIRTS, 175 CONFERENCE BAGS OF WARD  
COMMITTEE MEMBERS  
QUO/656/2019**

**BID INVITATION**

Notice is hereby given in terms of chapter 11 of the Municipal Finance Management Act 2003 (Act No.56 of 2003).

**(Procurement less than R200 000.00 including vat)**

Quotation must be submitted in a sealed envelope clearly indicating the name of the project for which the quotation is being submitted and must be deposited in the uMfolozi Municipality Tender Box in the foyer of the uMfolozi Municipality, 25 Bredelia Street before **12H00 on the 31<sup>th</sup> of January 2019**

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**Compulsory returnable documents**

- Company Registrations Certificate
- Valid Tax Clearance Certificate or Tax Pin
- Certified Copy of BBBEE Certificate accredited by the recognized institution
- Bidders Must Be Registered with Municipal Database
- CSD Registration
- Attach proof of Purchase Order/Letter of appointment for the work previously done of this nature.
- All prospective bidders are required to submit MBD1 and MBD4 forms which can be obtained from the Supply Chain Management Unit, uMfolozi Municipal Offices located at 25 Bredelia Street, KwaMbonambi during office hours.

**The following conditions will apply:**

- Price(s) quoted must be valid for least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- The successful provider will be the one scoring the highest points.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No.5 of 2017)

**NB:**

**Only locally produced services or goods or locally manufactured goods with a stipulated minimum threshold for local production and content, will be considered.**


**A Tender that fails to meet the minimum stipulated threshold for local production and content is an unacceptable tender.**

No quotation will be considered from persons in the service of the state.

Failure to comply with these conditions may invalidate your offer.

**SCM Related Enquires** can be directed to **Mr PM Mbhele** (Accountant SCM) during office hours **08H00 to 16H00** on the number (035) 580-1421, Ext 186 or via email: [mbhelem@mbonambi.co.za](mailto:mbhelem@mbonambi.co.za)

**Technical Related Enquires** can be directed to **Mr PP Khumalo** (Communications Manger) during office hours **08H00 to 16H00** on the number (035) 580-1421, Ext 190 or via email: [Khumalop@mbonambi.co.za](mailto:Khumalop@mbonambi.co.za)

  
SIGNATURE  
MR KN MTHETHWA  
HEAD OF SUPPLY CHAIN MANAGEMENT

Date: 2019/01/23

**SCHEDULE****SCHEDULE****Specification**

<b>ITEM NUMBER</b>	<b>QUANTITY</b>	<b>DESCRIPTION</b>
1	173	<p><b>Golf T-Shirts</b> Green/Black T-shirt trimmed with yellow, Cutter and buck mens steak corporate , 165gsm 92/8 polyester/spandex</p> <p><b>Branding</b> <b>Front :</b> uMfolozi Municipal Logo – Inscription on the front left side (Embroided), Ward Committee Member on the front right side <b>Back :</b> Written “- THE EARS, EYES AND VOICE OF THE COMMUNITY”</p>
2	175	<p><b>Conference Bags</b> Black Bolt promotional compu messenger bag that’s fits 15.6 inch, Modern Trimming, Main zippered compartment, Small sized zippered slit to fit small phone, Double handles</p> <p><b>Branding</b> uMfolozi Municipal Logo and written “SERVICE DELIVERY IS OUR PRIORITY”</p>
3	175	<p><b>Caps</b> Yellow Caps with Municipal Logo in the front Smooth 6 Panel Corporate Suede, 6 Panel Cap, Premium champagne rage</p>

**Sizes of T-shirts:**

Small - - 13  
Medium - - 59  
Large - - 50  
X-Large - - 33  
XX-Large - - 15  
XXX-Large ` - - 3

**DELIVERY ADDRESS:**

**uMfolozi Local Municipality, KwaMbonambi**

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