



**REQUEST FOR QUOTATION  
APPOINTMENT OF SERVICE PROVIDER FOR THE TRAINING OF WARD COMMITTEE  
MEMBERS**

**QUO/535/2017**

Notice is hereby given in terms of chapter 11 of the Municipal Finance Management Act 2003 (Act No.56 of 2003)

uMfolozi Municipality is requesting quotations from suitably qualified service provider, for the training of Municipal Ward Committees on the following processes:

- **Module 1 : WARD COMMITTEE INDUCTION MANUAL**
- **Module 2 : COMMUNITY-BASED PLANNING PROGRAMME**

The training will be provided on the following unit standards:

<b>MODULE</b>	<b>UNIT STANDARDS</b>	<b>NQF</b>	<b>CREDIT</b>	<b>DESCRIPTION</b>
1	242892	Level 02	6	Display and understanding of the Constitution, structure of Ward Committees and roles and responsibilities of committee members.
	242896	Level 02	10	Demonstrate an understanding and apply the broad principles of Ward Committee functioning to participate in municipal processes.
2	Draft US	Level 02	10	Display an understanding of community based planning (CBP) at ward level and its role is to facilitate citizen participation in Local Governance.

Compulsory returnable documents:

- **Fully accreditation certificate, preferable with Local Government SETA (LGSETA)**
- **Valid Tax Clearance Certificate or Tax Pin**
- **Company Registration**
- **CSD Status /Report**

Other returnable documents

- **BBBEE Certificate accredited by the recognized institution.**
- **SDB4 forms-Declaration of interest forms, which can be obtained from the Supply Chain Management Unit.**

Quotation must be submitted in a sealed envelope clearly indicating the quotation number of the project for which the quotation is being submitted and must be deposited in the uMfolozi

Municipality Tender Box in the foyer of uMfolozi Municipality, 25 Bredelia Street before **12H00** on the **11<sup>th</sup>** of July 2017.

**Enquires** can be directed to **Mr. M Ntuli** (SCM Manager) during office hours 08H00 TO 16H00 on the number (035) 580-1421 or via email: [Ntulim@mbonambi.co.za](mailto:Ntulim@mbonambi.co.za).



**MR JV NKOSI**  
**HEAD OF SUPPLY CHAIN MANAGEMENT**