



**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
SUPPLY AND DELIVERY OF MZINGAZI/MODULAR AND MBONAMBI PUBLIC LIBRARY STATIONARY
QUO/615/2018**

Notice is hereby given in terms of chapter 11 of the Municipal Finance Management Act 2003 (Act No.56 of 2003).

uMfolozi Local Municipality is hereby inviting suitable qualified service providers for the Supply and Delivery of Mzingazi/Modular and Mbonambi Public Library Furniture.

PROJECT NAME	BID NUMBER
SUPPLY AND DELIVERY OF MZINGAZI/MODULAR AND MBONAMBI PUBLIC LIBRARY STATIONARY	QUO/615/2018

COMPULSORY RETURNABLE DOCUMENTS: • Company Registration documents • Valid Tax Clearance Certificate or Tax Pin/ Tax Status Report • BBBEE Certificate accredited by the recognized institution • CSD Registration • MBD1-document (Tax Compliance status) and MBD4 forms (Declaration of interest forms).

All prospective bidders are required to submit formal quotations with MBD1-document (Tax Compliance status) and MBD4 forms-Declaration of interest forms, which can be obtained from the Supply Chain Management Unit, uMfolozi Municipal Offices located at 25 Bredelia Street, KwaMbonambi during office hours. The Bidders Must Be Registered with Municipal Database.

The following conditions will apply:

- Price(s) quoted must be valid for least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- The successful provider will be the one scoring the highest points.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No.5 of 2017)

NB: No quotation will be considered from persons in the service of the state.





Quotation must be submitted in a sealed envelope clearly indicating the name of the project for which the quotation is being submitted and must be deposited in the uMfolozi Municipality Tender Box in the foyer of the uMfolozi Municipality, 25 Bredelia Street, KwaMbonambi no later than **12h00** on the **08 June 2018**. Failure to comply with these conditions may invalidate your offer.



SCM Related Enquires can be directed to **Mr PM Mbhele** (SCM Section) during office hours **08H00 to 16H00** on the number (035) 580-1421 or via email: scm@mbonambi.co.za


SIGNATURE
MR VG MDLETSHE
ACTING HEAD OF SUPPLY CHAIN MANAGENT

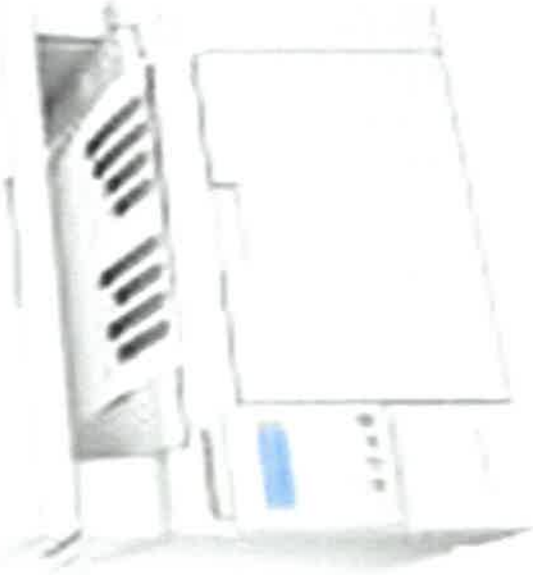
Date:

2018/05/31


SERVING ITEMS	DESCRIPTION	QUANTITY
<p>Supply and Delivery of MODEM</p> 	<p>Netgear N300 Wireless Modem Router</p>	<p>4</p>
<p>Supply and Delivery of Cash Register</p> 	<p>Model: Se-G1s-Weproduct Id: 292068ea (Tg899322081709)</p>	<p>1</p>
<p>Supply and Delivery of External Hard Drive</p> 	<p>1 TB</p>	<p>3</p>
<p>Supply and Delivery of USB</p> 	<p>8GB</p>	<p>6</p>


<p>Supply and Delivery of Digital camera</p> 	<p>Sony W800 Digital Camera – Black 20.1MP 5X</p>	<p>4</p>
<p>Supply and Delivery of LAPTOPS HP</p>	<p>Intel® Celeron® N3060 Processor Memory: 4GB RAM Storage: 500GB Hard Drive Integrated Intel® HD Graphics 400 15.6" HD LED Display Windows 10 Home</p>	<p>3</p>
<p>Supply and Delivery of - Acer screen</p> 	<p>23/24" LED backlit LCD BLACK</p>	<p>2</p>

<p>Supply and Delivery of Desktop – Acer</p> 	<p>Acer Aspire xc – 705-w core i3 4170 3.7 Ghz- 4GB – 1 TB</p>	<p>2</p>
<p>Supply and Delivery of Colour printer HP LaserJet Pro M130nw Multi-Function Printer</p>	<p>Compatible Cartridges - HP 17A Black Original LaserJet Toner Cartridge</p> <p>Features:</p> <ul style="list-style-type: none"> - Fast print speed (22 ppm A4) - Fast FPOT from sleep (Auto-Off) mode - HP ePrint, Apple AirPrint, WiFi Direct (nw/fn/fw) - HP Auto-On/Auto-Off - Jet Intelligence <p>Specifications:</p> <ul style="list-style-type: none"> - Functions: Print, copy, scan <p>Printing specifications:</p> <ul style="list-style-type: none"> - Print speed: Black (A4, normal): Up to 22 ppm - Print resolution: Black (best): Up to 600 x 600 dpi, HP FastRes 1200 (1200 dpi quality) - Technology: HP FastRes 600, HP FastRes 1200 - Monthly duty cycle: Up to 10,000 pages (A4); Recommended 	<p>3</p>



- monthly page volume4: 150 to 1,500
- Standard print languages: PCLmS, URf, PWG
 - Print area: Print margins: Top: 4 mm, Bottom: 4 mm, Left: 4 mm, Right: 4 mm
 - Maximum print area: 214 x 356 mm
 - Duplex printing: Manual duplex
- Connectivity:**
- Built-in Ethernet, Wi-Fi 802.11b/g/n
 - Mobility: Apple AirPrint; HP ePrint; Google, Cloud Print 2.0; Mopria-certified; Wi-Fi Direct
- Memory specifications: Standard: 128 MB
- Paper handling:**
- Number of paper trays: Standard: 1, Maximum: 1
 - Media types : Paper (laser, plain, photo, rough, vellum), envelopes, labels, cardstock, postcards
 - Media size: Custom (metric): 76 x 127 to 216 x 356 mm, Supported (metric): A4; A5; A6; B5 (JIS), ADF: No
 - Media handling: Standard input: 150-sheet input tray, Standard output: 100-sheet output tray, ADF: No
 - Input capacity: Tray 1: Sheet 150; Envelopes: 10, Maximum: Up to 150 sheets, ADF: No
 - Output capacity: Standard: Up to 100 sheets, Envelopes: Up to 10, Maximum: Up to 100 sheets
- Scanner specifications:**
- Scan technology: CIS; Twain version: Version 2.1; Duplex ADF scanning: No
 - Recommended monthly scan volume : 150 to 1,500
 - Scannable area: Maximum media size (flatbed): 215.9 x 297 mm
- Copier specifications:**
- Number of copies; Lighter/Darker;
 - Optimise; Paper; Multi-Page copy; Draft mode; First copy out: As fast as 10.1 sec; Maximum number of copies: Up to 99 copies; Copy resolution: 600 x 400 dpi; Reduce/Enlarge: 25 to 400 percent

	<p>- Fax specifications: No Fax</p> <p>Dimensions and weight:</p> <ul style="list-style-type: none"> - Printer dimensions (W x D x H): Minimum: 398 x 288 x 231.1 mm, Maximum: 398 x 482 x 387.9 mm - Package dimensions (W x D x H): 490 x 294 x 350 mm - Package weight: 9.1 kg <p>What's in the box?</p> <ul style="list-style-type: none"> - HP LaserJet Pro MFP M130a; Introductory HP Black LaserJet Toner Cartridge (700 pages); HP LaserJet Imaging Drum (12,000 pages); Power cord; Getting started guide; Set up poster; Support flyer; Printer documentation and software on CD-ROM 	
<p style="text-align: center;">3</p>	<p>Specifications:</p> <p>Features:</p> <ul style="list-style-type: none"> Functions - Print, Copy, Fax Memory - 16MB Display - 16 Character x 2 Line LCD Copy Function: Copy Speed - Up to 20cpm Copy Resolution - 300 x 600 dpi First Copy Out Time - <12 sec Multi-Copy - Up to 99 Fax Function: Modem Speed - Super G3 33.6 kbps Transmission Speed - Approx. 2.5 sec Speed and Group Dial - Up to 200 locations and 8 groups Transmit / Receive Memory - Up to 400 pages Paper Handling: Paper Input - Standard Paper Tray: 250 sheets 	<p>Supply and Delivery of Brother FAX-2840 Laser Fax Machine</p>  <p>The image shows a Brother FAX-2840 Laser Fax Machine. It is a compact, light-colored device with a control panel on the left side featuring a small LCD screen and several buttons. A paper tray is visible on the right side, and a power cord is attached to the back. The machine is shown from a three-quarter perspective against a white background.</p>

	<p>Multi-purpose Tray - 1 Sheet manual feed slot Automatic Document Feeder - Up to 30 Sheets Paper Output - Up to 100 pages Supplies: Inbox Toner - 1000 pages Toners - TN-2280: 2,600 pages Drum - DR-2255: Up to 12,000 pages Recommended Monthly Print Volume - Up to 5,600 pages</p>	
<p>Supply and Delivery of HP Desktop</p> 	<p>HP Desktop 290 G1 MT, i3-7100, 4GB DDR4, 500GB HDD, SuperMulti DVDRW, USB K+M, Win 10 Pro 64</p>	<p>3</p>

Supply and Delivery of HP MONITORS



HP V213a 20.7-IN LED Backlit Monitor – Aspect Ratio 16:9 Res
1920x1080 Ports 1x VGA 1x DVI-D 5ms Response 1.1.0 – SEA
FREIGHT

3

Supply and Delivery of D-LINK



D-Link DWA-131 Wireless N300 Nano USB Adapter FOR PC

10

D-Link



TP-LINK TL-WN722N - network adapter - TL-WN722N FOR LAPTOPS

5

Supply and Delivery of Projectors

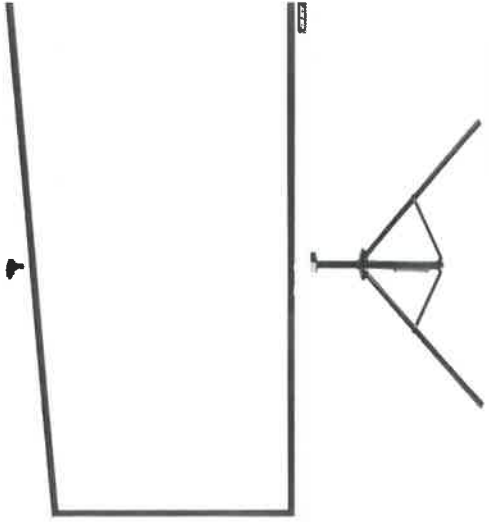


Acer Projector
Acer X123ph Xga 3d Dlp Home Theater Projector

3

**Supply and Delivery of Acer Projector
Screen Standing**

Acer Projector Screen Standing
Tripod Projector screen standing



3

Delivery Address:

MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, shareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number:.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.....

.....

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?..... **YES / NO**

3.10.1 If yes, furnish particulars.

.....

.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

.....

.....

3.12 Are any of the company's directors, trustees, managers, principleshareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....

.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

.....

.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

.....

.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity Name of Bidder

.....

**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)			
BID NUMBER:	CLOSING DATE:	CLOSING TIME:	
DESCRIPTION			

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).
 BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX
 SITUATED AT (STREET ADDRESS)

SUPPLIER INFORMATION			
NAME OF BIDDER			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NUMBER	CODE	NUMBER	
CELLPHONE NUMBER			
FACSIMILE NUMBER	CODE	NUMBER	
E-MAIL ADDRESS			
VAT REGISTRATION NUMBER			
TAX COMPLIANCE STATUS	TCS PIN:	OR	CSD No:
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes <input type="checkbox"/> No

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE	R
SIGNATURE OF BIDDER	DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED			

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT		CONTACT PERSON	
CONTACT PERSON		TELEPHONE NUMBER	
TELEPHONE NUMBER		FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	
E-MAIL ADDRESS			

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4	FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
2.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.6	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.7	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1.	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.2.	DOES THE ENTITY HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.3.	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.4.	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.5.	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <input type="checkbox"/> YES <input type="checkbox"/> NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE: