



**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
SUPPLY AND DELIVERY OF MZINGAZI/MODULAR AND MBONAMBI PUBLIC LIBRARY FURNITURE
QUO/612/2018**

Notice is hereby given in terms of chapter 11 of the Municipal Finance Management Act 2003 (Act No.56 of 2003).

uMfolozi Local Municipality is hereby inviting suitable qualified service providers for the Supply and Delivery of Mzingazi/Modular and Mbonambi Public Library Furniture.

PROJECT NAME	BID NUMBER
SUPPLY AND DELIVERY OF MZINGAZI/MODULAR AND MBONAMBI PUBLIC LIBRARY FURNITURE	QUO/612/2018

COMPULSORY RETURNABLE DOCUMENTS: • Company Registration documents • Valid Tax Clearance Certificate or Tax Pin/ Tax Status Report • BBBEE Certificate accredited by the recognized institution • CSD Registration • MBD1-document (Tax Compliance status) and MBD4 forms (Declaration of interest forms).

All prospective bidders are required to submit formal quotations with MBD1-document (Tax Compliance status) and MBD4 forms-Declaration of interest forms, which can be obtained from the Supply Chain Management Unit, uMfolozi Municipal Offices located at 25 Bredelia Street, KwaMbonambi during office hours. The Bidders Must Be Registered with Municipal Database.

The following conditions will apply:

- Price(s) quoted must be valid for least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- The successful provider will be the one scoring the highest points.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No.5 of 2017)

NB: No quotation will be considered from persons in the service of the state.




Quotation must be submitted in a sealed envelope clearly indicating the name of the project for which the quotation is being submitted and must be deposited in the uMfolozi Municipality Tender Box in the foyer of the uMfolozi Municipality, 25 Bredelia Street, KwaMbonambi no later than **12h00** on the **08 June 2018**. Failure to comply with these conditions may invalidate your offer.


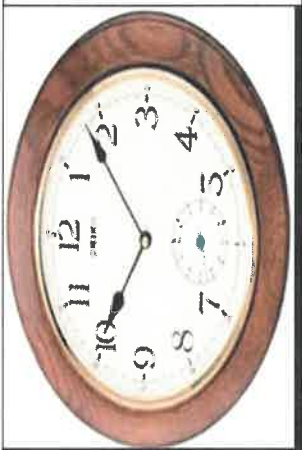

SCM Related Enquires can be directed to **Mr PM Mbhele** (SCM Section) during office hours **08H00 to 16H00** on the number (035) 580-1421 or via email: scm@mbonambi.co.za

SIGNATURE
MR VG MDLETSHE
ACTING HEAD OF SUPPLY CHAIN MANAGEMENT

Date:

2018/05/31

LIST	DESCRIPTION	QUANTITY
<p>Library Door Carpet</p> 	<p>Supply and Delivery of Inside And Outside ,2 Sizes and 8 Colors, Large 29/35" x 17/20" , Waterproof, Low-Profile, Easy-To-Clean (Gray: Diamond)</p>	<p>5</p>
<p>Supply and Delivery of Book Trolley</p>	<p>Heavy Duty Trolley. Dimensions (HxWxD): 1140 x 1120 x 740mm</p> 	<p>3</p>
<p>Supply and Delivery of Kinder box</p>	<p>For Children's Reading Areas. Box Standing On A Strong Steel Frame. Holds About 40 Books In Its 4 Compartments. H425mm X W610 X D610mm.</p> 	<p>3</p>

<p>Supply and Delivery of Kik-Step</p>	<p>355mm, Moves Easily On Castors Which Retract When Weight is Put On It.</p> 	<p>10</p>
<p>Supply and Delivery of Wall Time Watch</p>	 <p>640 x 640 size</p>	<p>3</p>
<p>Supply and Delivery of CLUSTER DESK</p>	 <p>1.8 M X 1.8M</p>	<p>1</p>

Supply and Delivery of Office combo
cupboard



3

1x2 m

Supply and Delivery of Filing cabinet

4 DRAWER LOCKABLE CUPBOARD WITH COMBO STATIONERY
1320(H) X 470(W) X 630(D)



3

Supply and Delivery of Ottomans chair

3



Dimensions:
L42xW42xH46 cm

Supply and Delivery of Tub Chair










3




This Tub Chair is made with kubu, an organic, natural and hand-woven wicker that is made in Indonesia. Our Kubu Tub Chair is modern and hard wearing with the versatility of looking great among indoor and outdoor settings. The removable cushion covers are made with durable canvas that is machine washable and suitable for everyday use.

- Kubu wicker
- Durable mango wood frame and legs
- Easy to handle
- No Assembly required.

Dimensions:
L75.5xW73xH76 cm

<p>Supply and Delivery of Computer desk</p>	<p>940m x 489 m</p> 	<p>1</p>
<p>Gazebo</p> 	<p>Supply and Delivery of gazebo Pop up 2x2m 05/CC872G Pop Up Green Steel Frame 210g Polyester Fabric Size: 2m x 2m ,must have logo of the department of arts and culture kzn, uMfolozi municipality logo and 1 must be written KwaMbonambi public library, 1 kwaMthethwa Modular Library and 1 Mzingazi public Library</p>	<p>3</p>  <p>arts & culture Department: Arts & Culture PROVINCE OF KWAZULU-NATAL</p>
<p>Banners</p> 	<p>Supply and Delivery of Pull up Banner Econo Aluminium 850 x 2000mm (Mechanism Only + Bag) must have logo of the department of arts and culture kzn, uMfolozi municipality logo and 2 must be written KwaMbonambi public library, 2 KwaMthethwa Modular Library and 2 Mzingazi public Library</p>	<p>6</p>
<p>Supply and Delivery of Foldable library table/ VELOCITY FLIP TABLE</p>		<p>3</p>
<p>Supply and Delivery of Children's library toys</p>	<p>1200 x 800mm</p> <ol style="list-style-type: none"> 1. Children building blog set = 1000 pieces 2. Kalabazoo Art Blast Chalk And White Board - Pine Wood 3. Roll over image to zoom 4. Kalabazoo Fun Train Set 	

	<p>5. Roll over image to zoom</p> <ol style="list-style-type: none"> 6. Disney The Lion Guard 50 Pieces Puzzle 7. Disney Sofia The First - 50 Pcs Puzzle 8. 30 Seconds Junior English Board Game 9. Monopoly Mega Edition 10. Jeronimo Table Tennis Table 11. Creatives Toys Build A Sentence Part 3 12. Bananagrams Word Board Game 13. Learning Resources - Skeleton Model 14. Green Science - Clean Water Science 15. Melissa & Doug Geometric Stacker 16. Creatives Toys Math Puzzles Add - Subtract 17. Quercetti Marble Run Elevator - 150 Pieces 	
<p>FRIDGE</p> 	<p>Supply and Delivery of SINOTEC SRD-220DB FREESTANDING FRIDGE SINOTEC 220 LITRE COMBI REFRIGERATOR - BOTTOM FREEZER</p>	<p>1</p>
<p>Rubbish Bin</p> 	<p>Supply and Delivery of Ikea Waste Pedal Bin 12 Litres Rubbish Dustbin Kitchen Bathroom Home Office</p>	<p>5</p>

<p>Wheelie Bins (Green)</p> 	<p>Supply and Delivery of Material: Plastic - High Density Polyethylene (HDPE)</p> <p>Volume : 120L</p> <p>Lid Details: Included</p> <p>Dimensions (Ext): 555mm L x 475mm W x 935mm H</p> <p>PDF :Plastics Properties - High Density Polyethylene</p>	<p>5</p>
<p>INDOOR MATT</p>	<p>Supply and Delivery of 1.5 M X1.5M INDOOR MATT</p> 	<p>3</p>
<p>Supply and Delivery of Cyber Chair</p> 	<p>overall dimensions:36"-39.4"(H)*23.4(W)*20.2(D)</p> <p>Seat Size: 19.3"(L) x 19.7"(W)</p> <p>Seat height: 17.4" - 20.5" adjustable height</p> <p>Back size: 21.3"(L) x 19.1"(W)</p>	<p>3</p>

Supply and Delivery of Librarian Chair



Tilt tension adjust allows you to adjust the tension on which the chair tilts back, allowing for personal customization
Bullet Seat Dimensions 21"(W) x 20"(D), Back Dimensions 21"(W) x 25-1/2"(H) 24 x 25.5 x 42 inches

3

Delivery Address:

MBD 4

DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, shareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number:.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.....

.....

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

3.9 Have you been in the service of the state for the past twelve months? **YES / NO**

3.9.1 If yes, furnish particulars.....

.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?..... **YES / NO**

3.10.1 If yes, furnish particulars.

.....
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars

.....
.....

3.12 Are any of the company's directors, trustees, managers, principleshareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.

.....
.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.

.....
.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:

.....
.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity Name of Bidder

.....

**PART A
INVITATION TO BID**

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)			
BID NUMBER:		CLOSING DATE:	CLOSING TIME:
DESCRIPTION			

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).
 BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX
 SITUATED AT (STREET ADDRESS

SUPPLIER INFORMATION			
NAME OF BIDDER			
POSTAL ADDRESS			
STREET ADDRESS			
TELEPHONE NUMBER	CODE	NUMBER	
CELLPHONE NUMBER			
FACSIMILE NUMBER	CODE	NUMBER	
E-MAIL ADDRESS			
VAT REGISTRATION NUMBER			
TAX COMPLIANCE STATUS	TCS PIN:	OR	CSD No:
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	<input type="checkbox"/> Yes <input type="checkbox"/> No

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE	R
SIGNATURE OF BIDDER	DATE	
CAPACITY UNDER WHICH THIS BID IS SIGNED			

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT		CONTACT PERSON	
CONTACT PERSON		TELEPHONE NUMBER	
TELEPHONE NUMBER		FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	
E-MAIL ADDRESS			

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4	FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
2.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.6	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.7	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1.	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.2.	DOES THE ENTITY HAVE A BRANCH IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.3.	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.4.	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? <input type="checkbox"/> YES <input type="checkbox"/> NO
3.5.	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? <input type="checkbox"/> YES <input type="checkbox"/> NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE: