



**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
APPOINTMENT OF SERVICE PROVIDER FOR A SHE REPRESENTATION FUNCTIONS
TRAINING
QUO/589/2018**

Notice is hereby given in terms of chapter 11 of the Municipal Finance Management Act 2003 (Act No.56 of 2003)

(Over R10 000.00 up to a transaction value of R200 000.00 VAT included)

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule.

Quotation must be submitted in a sealed envelope clearly indicating the name of the project for which the quotation is being submitted and must be deposited in the uMfolozi Municipality Tender Box in the foyer of the uMfolozi Municipality, 25 Bredelia Street before **12H00 on the 26th of April 2018.**

Compulsory returnable Documents:

- Valid Tax Clearance Certificate or Tax Pin
- CSD report / status
- Certified copy of BBBEE certificate.
- MBD4 forms-Declaration of interest forms, which can be obtained from the Supply Chain Management Unit, uMfolozi Municipal Offices located at 25 Bredelia Street, KwaMbonambi during office hours.

The following conditions will apply:

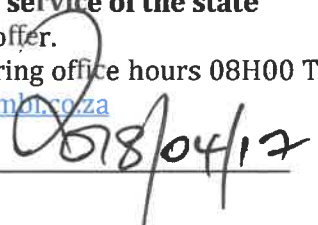
- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- The successful provider will be the one scoring the highest points.
- The bidders must be registered with Municipal Database.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000)

NB: No quotations will be considered from persons in the service of the state

Failure to comply with these conditions may invalidate your offer.

Enquires can be directed to **Mr. M Ntuli** (Manager SCM) during office hours 08H00 TO 16H00 on the number (035) 589 1421 or via email: Ntulim@mbonambi.co.za

SIGNATURE 
MR VG MDLETSHE
ACTING HEAD OF SUPPLY CHAIN MANAGEMENT

DATE 

SCHEDULE

ITEM NUMBER	QUANTITY	DESCRIPTION	DURATION
1	17	She representative training public (Communication and Mathematical Literacy at NQA Level 1)	Three days

Special Conditions to apply:

- The training provider will be responsible for their own travelling and accommodation costs.
- The training provider will be responsible to provide any equipment and material needed for the training.
- Catering and venue to be provided by uMfolozi Municipality.
- The training provider will liaise with the user department regarding the program and adhere to the agreed dates and time.
- All certificates of successful candidates must be handed to the HR office.
- Training to be conducted during the week from Monday to Friday between 07h30 to 16h00; with 30 minutes lunch at 12h30.
- The training provider has to comply with Department of Labour requirements;

DELIVERY ADDRESS:
