



**REQUEST FOR QUOTATION
APPOINTMENT OF THE SERVICE PROVIDER TO REVIEW JOB DESCRIPTIONS
QUO/512/2016**

BID INVITATION

Notice is hereby given in terms of chapter 11 of the Municipal Finance Management Act 2003 (Act No.56 of 2003).

uMfolozi Local Municipality is requesting quotations from suitably qualified service providers, for the Review of 24 Job Descriptions.

Compulsory returnable documents

- Company Registrations Certificate
- Original Tax Clearance Certificate
- BBBE certificate accredited by the recognized institution
- All prospective bidders are required to submit MBD4 forms-Declaration of interest forms, which can be obtained from the Supply Chain Management Unit, uMfolozi Municipal Offices located at 25 Bredelia Street, KwaMbonambi during office hours.

CLOSING DATE

Quotations shall be sealed in an envelope clearly indicating the name of the project and the bid number for which the proposal is being submitted and deposited in the foyer of uMfolozi Local Municipality, on 25 Bredelia Street, Kwa-Mbonambi, before **12h00** on the **16 September 2016**.

Late proposals or proposals received by way of facsimile or e-mail will, under no circumstances be considered.

BID ENQUIRIES

Enquiries can be directed to Mrs BA Mkhwanazi (Manager: Human Resources) during office hours 08h00 – 16h00 on the number (035) 580-1421.



**MR J. NKOSI
HEAD OF SUPPLY CHAIN**