



**REQUEST FOR QUOTATIONS
APPOINTMENT OF SERVICE PROVIDER FOR THE TRAINING IN ADVANCED EXCEL
QUO/471/2016**

Notice is hereby given in terms of chapter 11 of the Municipal Finance Management Act 2003 (Act No. 56 of 2003).

uMfolozi Municipality is requesting quotations from suitably qualified service providers, for following service.

- **Training of 19 employees in Advanced Excel Training**

Compulsory returnable documents

- Company Registrations Certificate
- Original Tax Clearance Certificate
- BBBE Certificate accredited by the recognition institution
- Fully accreditation with LGSETA
- All prospective bidders are required to submit MBD4 Forms-Declaration of interest form, which can be obtained from the Supply Chain Management Unit, uMfolozi Municipal Offices located at Bredelia, kwaMbonambi during office hours.

Quotation must be submitted in a sealed envelope clearly indicating the name of the project for which the quotation is being submitted and must be deposited in the Mfolozi Municipality Tender Box in the foyer of the Mfolozi Municipality, 25 Bredelia Street before **12H00 on the 27 November 2016.**

Enquires can be directed to **Mr. M Ntuli** (SCM Manager) during office hours 08H00 TO 16H00 on the number (035) 580-1421

**MR JV NKOSI
HEAD OF SUPPLY CHAIN**