



uMfolozi Municipality

# BID NOTICE

# UPDATING THE INDIGENT REGISTER

Notice is hereby given in terms of chapter 11 of the Municipal Finance Management Act 2003 (Act No.56 of 2003). uMfolozi Local Municipality hereby invites suitably qualified service providers to provide a capability proposal on updating the Indigent Register.

The municipality is embarking on a project to update its indigent registers for all qualifying households so that they all enjoy the benefit of free basic services that government provides. Prospective bidders must be capable of carrying out the following:

- Identify all relevant households within uMfolozi Municipality that need to be on the register.
- Updating and verification of the Indigent Register
- Householder verification
- Speed of implementation

**COMPULSORY RETURNABLE DOCUMENTS:** Original Tax Clearance Certificate / Tax Status Report • Statement of municipal rates and taxes, not older than 3 months • Original Certified copies of company registration documents and ID documents of members • Company Profile with Contactable References.

**EVALUATION CRITERIA:** Proposals will be evaluated using the 80/20 principle of the Preferential Procurement Policy Framework Act, 2000 (Act No.5 of 2000) and including the BBBEE (Act No. 53 of 2000)

**CLOSING DATE:** Proposals are to be submitted in a sealed envelope, clearly marked with the relevant description, and must be placed in the tender box at the Municipal Offices, 25 Bredelia Street, Kwa-Mbonambi, on or before **12h00 on the 25<sup>th</sup> of November 2016**. Proposals received after the closing date will not be considered. Facsimile and e-mail proposals will not be considered. The lowest or any other proposal may not necessarily be accepted by the municipality.

Proposals shall remain valid for a period of 90 days from the closing date.

**ENQUIRIES:** Enquiries can be directed to the Chief Financial Officer, Mr JV Nkosi and all Supply Chain related enquiries to the Manager Supply Chain Management, Mr M Ntuli on (035) 580-1421.

Mr KE GAMEDE  
MUNICIPAL MANAGER