



uMfolozi Municipality

VACANCY

APPLICATIONS ARE INVITED FROM SUITABLY QUALIFIED APPLICANTS FOR THE FOLLOWING PERMANENT POSITION WHICH EXIST WITHIN THE uMFOLOZI MUNICIPALITY.

MANAGER: COMMUNICATIONS - PERMANENT POSITION

TASK GRADE 15 OF A CATEGORY 1 MUNICIPALITY

REMUNERATION: R 345 469.56 P/A (Excluding 30% of the basic salary Travelling Allowance)

MINIMUM REQUIREMENTS: Bachelor Degree or National Diploma in Communication Science/Public Relations or equivalent
• Computer Literacy • 2 - 3 year's relevant experience • Code EB Drivers Licence.

RESPONSIBILITIES: The successful candidate will report to the Deputy Director: Strategic Operations and will be responsible and accountable but not limited to: Examine and review the current communication strategy to address awareness and relationships
• Develop partnerships and improve networks • coordinate and implement interventions and initiatives • Provide advice and guidance on the development of effective, professional and sustainable approaches with respect to positioning the organisation favourably within the local community and broader sector • Review and implement the communication strategy • Coordinate the planning, editing, layout and distribution of publications and articles • arranging photo-shoots • compile information for inclusion in national, provincial and business print mediums • Manage the flow of communication from /to the organisation, media and broader communities • Aligns and implements key requirements with respect to upholding the image and/or maintaining positive perceptions • Manages the development of partnerships with the private and public sector • Manages the applications associated with the operations of the presidential hotline.

CLOSING DATE: Applications consisting of a Comprehensive CV in English and completed application forms, certified copies of ID and qualifications should be addressed to: The Municipal Manager, PO Box 96, Kwa-Mbonambi, 3915 or be hand delivered to the Municipal Offices located at 25 Bredelia Street, Kwa-Mbonambi, on or before the **24th of November 2016**. Please note: Applications per fax transmission will not be accepted. Application forms are obtainable on the uMfolozi Municipal website: www.umfolozi.gov.za. Failure to attach the required documentation will lead to your application being disqualified.

The Municipality subscribes to an Affirmative Action Programme, which is non-racist, non-sexist, non-discriminatory and based on merit. Should you not hear from the municipality within 60 days of the closing date of the advert, please consider your application as being unsuccessful.

ENQUIRIES: Please contact the Human Resources Section, Ms BN Dlamini - Weekdays during office hours on (035) 580-1421.

Mr KE GAMEDE
MUNICIPAL MANAGER