



**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS  
APPOINTMENT OF SERVICE PROVIDER TO DEVELOP AND REVIEW 37 JOB DESCRIPTIONS  
QUO/571/2018**

Notice is hereby given in terms of chapter 11 of the Municipal Finance Management Act 2003 (Act No.56 of 2003)

**(Over R10 000.00 up to a transaction value of R200 000.00 VAT included)**

Kindly furnish me with a written quotation for the supply of the goods/services as detailed in the enclosed schedule.

Quotation must be submitted in a sealed envelope clearly indicating the name of the project for which the quotation is being submitted and must be deposited in the uMfolozi Municipality Tender Box in the foyer of the uMfolozi Municipality, 25 Bredelia Street before **12H00 on the 22<sup>nd</sup> of March 2018.**

NB: Terms of reference are available on request from the SCM Unit.

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**Compulsory returnable Documents:**

- Valid Tax Clearance Certificate or Tax Pin
- CSD report / status
- Certified copy of BBBEE certificate
- MBD4 forms-Declaration of interest forms, which can be obtained from the Supply Chain Management Unit, uMfolozi Municipal Offices located at 25 Bredelia Street, KwaMbonambi during office hours.

**The following conditions will apply:**

- Price(s) quoted must be valid for at least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- A firm delivery period must be indicated.
- The successful provider will be the one scoring the highest points.
- This quotation will be evaluated in terms of the 80/20 preference point system as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000)

**NB: No quotations will be considered from persons in the service of the state<sup>[1]</sup>**

Failure to comply with these conditions may invalidate your offer.

**Enquires** can be directed to **Mr. M Ntuli** (Manager SCM) during office hours 08H00 TO 16H00 on the number (035) 580-1481 or via email: [Ntulim@mbonambi.co.za](mailto:Ntulim@mbonambi.co.za)

SIGNATURE

MR VG MDLETSHE

ACTING HEAD OF SUPPLY CHAIN MANAGEMENT

DATE

2018/03/14

**SCHEDULE**

<b>ITEM NUMBER</b>	<b>QUANTITY</b>	<b>DESCRIPTION</b>
1	37	Formulation of Job Descriptions and amendments of existing duties

DELIVERY ADDRESS:

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