



uMfolozi Municipality

# BID NOTICE

## SUPPLY AND DELIVERY OF MICROPHONES WITH A BUILT-IN RECORDING DEVICE IN THE COUNCIL CHAMBERS

**BID NUMBER: MBO/489/2017**

Notice is hereby given in terms of chapter 11 of the Municipal Finance Management Act 2003 (Act No.56 of 2003). uMfolozi Local Municipality hereby invites suitably qualified service providers to supply and deliver the items listed below.

**SCOPE OF WORK:** X40 Microphones • X1 Built-in digital recording device and flash drive backup • X2 Big screens (50 inch) PLASMA to be mounted on the wall for projection of presentation in the Chambers.

A compulsory site briefing session will be held at the Municipality Council Chambers, 25 Bredelia Street, Kwa-Mbonambi on the 7<sup>th</sup> of March 2017 starting at 11h00, where prospective bidders will proceed for site inspection. Bidders that do not attend the meeting will be disqualified. Documents will be available from the 1<sup>st</sup> of March 2017. A non-refundable tender deposit of R250.00 per tender payable in cash or by a bank guaranteed cheque made out in favour of uMfolozi Municipality is required on collection of the tender documents. *No documents will be sold at the briefing session.* Only Service Providers with valid documents will be allowed at the briefing session.

**COMPULSORY RETURNABLE DOCUMENTS:** Company Profile, including relevant experience and knowledge in providing services of this nature • Original Tax Clearance Certificate / Tax Status Report • BBBEE certificate accredited by the recognized institution • Contactable References • MBD4 forms (Declaration of interest forms) which can be obtained from the Supply Chain Management Unit, uMfolozi Municipal Offices during office hours.

**EVALUATION CRITERIA:** Bids will be evaluated using the 80/20 principle of the Preferential Procurement Policy Framework Act, 2000 (Act No.5 of 2000) and including the BBBEE (Act No. 53 of 2000).

**CLOSING DATE:** Tenders are to be submitted in a sealed envelope, clearly marked with the relevant tender description and tender number, and must be placed in the tender box at the Municipality Offices, 25 Bredelia Street, Kwa-Mbonambi, on or before 12h00 on the 15<sup>th</sup> of March 2017. Tenders received after the closing date will under no circumstances be considered. Facsimile and e-mail tenders will not be considered. The terms of reference are available on request.

Bids shall remain valid for a period of 90 days from the closing date.

**ENQUIRIES:** Technical relate enquiries can be directed to the IT Officer Mr L Murugan, and all Supply Chain related enquiries to the SCM manager Mr M Ntuli, on (035) 580-1421.

Mr KE GAMEDE  
MUNICIPAL MANAGER