



uMfolozi Municipality

# BID NOTICE

## CONSULTANTS FOR THE IMPLEMENTATION OF MIG PROJECTS FOR THE PERIOD OF 2017/2018 TO 2020/2021

**BID NUMBER: MBO/487/2017**

Bids are hereby invited in terms of Section 110 of the Local Government: Municipal Finance Management Act 56 of 2003 read with, the uMfolozi Local Municipal Supply Chain Management (SCM) Policy to submit proposals for the implementation of MIG Projects for a period of 3 years starting in the 2017/2018 financial year.

**SCOPE OF WORK:** Will include but not be limited to, site assessment, preliminary design, survey, detailed design, tender document preparation, supervision, project management, closeout report and handover of project.

**COMPULSORY RETURNABLE DOCUMENTS:** Original Tax Clearance Certificate / Tax Status Report • BBBEE certificate accredited by the recognized institution • Contactable References • CIDB Certificates • MBD4 forms (Declaration of interest forms) which can be obtained from the Supply Chain Management Unit, uMfolozi Municipal Offices during office hours.

**EVALUATION CRITERIA:** Bids will be evaluated using the 90/10 principle of the Preferential Procurement Policy Framework Act, 2000 (Act No.5 of 2000) and including the BBBEE (Act No. 53 of 2000). Consultants are required to indicate the percentage fee that will be charged to render project management services in terms of the Engineering Council of South Africa (ECSA) rates.

**ADJUDICATION PROCESS:** The tender will be adjudicated in two stages, the first stage shall be functionality as follows:

- Experience of the bidder in project management and civil engineering sector (Maximum points that can be allocated = 15 points)
- Number of Municipal Infrastructure Grant project successfully implemented by the bidder (maximum points that can be allocated = 30 points)
- Reference's assertion of bidder performance on previous projects undertaken (the institution will contact references provided by prospective bidder in their tender document or company profile. (Maximum points that can be allocated is 10 points)
- Qualification and experience of key personnel: (Based on the curriculum vitae submitted by tenderer in the returnable documents) Project Manager and Resident Engineer with accredited degree/diploma in Civil Engineering or Project Management or Professionally Registered Engineer (Maximum points that can be allocated is 18 points)
- Project plan to ensure successful implementation of the MIG Projects. The plan must outline in detail each step of the project to be undertaken by the bidder
- Skills transfer plan. (Plan must ensure that skills are transferred to the relevant technical official of the municipality from the project inception to completion (Maximum points that can be allocated is 27 points)
- TOTAL POINTS = 100

The minimum points that must be scored by a bidder to proceed to the final stage of evaluation (price and preference points) is 70 points and failure will render bidder being disqualified from the tender process. Only bidders that pass the functionality criteria will be evaluated further.

**CLOSING DATE:** Tenders are to be submitted in a sealed envelope, clearly marked with the relevant tender description and tender number, and must be placed in the tender box at the Municipal Offices, 25 Bredelia Street, Kwa-Mbonambi, on or before 12h00 on the 17<sup>th</sup> of March 2017 when they will be opened in public. Bids received after the closing date will not be considered. Facsimile and e-mail tenders will not be considered. The lowest or any other tenders may not necessarily be accepted by the municipality. Registration on the Council's Database is a prerequisite.

Bids shall remain valid for a period of 90 days from the closing date.

**BID ENQUIRIES:** Enquiries can be directed to the Senior Manager Technical Services, Mr SG Hlatshwayo and all Supply Chain related enquiries to the Manager Supply Chain Management, Mr M Ntuli on (035) 580-1421.

Mr KE GAMEDE  
MUNICIPAL MANAGER