



uMfolozi Municipality

BID NOTICE

A PANEL FOR THE PROVISION OF CATERING SERVICES FOR EVENTS FOR THE PERIOD ENDING 30 JUNE 2019.

BID NUMBER: MBO/506/2018

Bids are hereby invited in terms of Section 110 of the Local Government: Municipal Finance Management Act 56 of 2003 read with the uMfolozi Municipality Supply Chain Management Policy for the services mentioned below..

Interested parties must collect tender documents from the Revenue Unit at uMfolozi Offices, No 25 Bredelia Street, Kwambonambi, 3915 at (035 580 1421), after a payment of R 250.00 Incl. VAT non-refundable, cash or EFT (ABSA, uMfolozi Municipality, Acc. 4053857155, Bank code 632005, Ref. Your company name and Tender ref. no, or tender deposit should be paid at the rates offices at of the uMfolozi Municipality.

Any tender submitted by a person(s) who is in the service of the state or if that person(s) is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state or who is an advisor or consultant contracted with the Municipality shall not be considered in terms of regulation 44 of the Municipal Supply Chain Regulations. National Treasury has introduced the Central Supplier Data Base (CSD), where all suppliers are required to register. For more information Please contact Mr. M Ntuli on (035) 580 1421 or visit the CSD website at www.csd.gov.za. Only tenderers who are registered with CSD and uMfolozi Municipality Supplier Data base will be considered for this tender.

Completed tenders in sealed envelopes bearing the tender number must be deposited in the Municipality's tender box in the foyer of uMfolozi Municipality on or before 12h00 on Tuesday, 27 February 2018, Tenders received after the due date and time will not be considered.

The uMfolozi Municipality will strive to achieve targeted procurement in accordance with Preferential Procurement Policy Framework Act Regulation 2017 in the manner that only an EME or QSE which is at least 51% owned by black people, is targeted for this tender. The tender that fails to meet the stipulated criteria will be regarded as nonresponsive.

This tender will be evaluated on an 80/20 preferential points system. Should you wish to claim any preference points please ensure to submit a certified copy of your companies' B-BBEE level status verification certificate with the tender document. Please note that this tender will be evaluated on functionality and compliance. The following criteria in "Functional Evaluation Criteria", will be applicable for the functionality and compliance and maximum weight of each criterion is indicated in brackets and any tenderer who scores less than 70 percent, in respect of "functionality" will be regarded as submitting a non-responsive tender and will be disqualified.

FUNCTIONAL EVALUATION CRITERIA:

#	CRITERIA DESCRIPTION	WEIGHT
1	Service providers must comply with the following prerequisites:	
a.	Businesses must be based in the King Cetshwayo District Municipality	30
b.	Service providers with health compliance certificates	40
c.	Provide at least three (3) letters of reference from previous clients for whom catering services were provided in the last two (2) years	30
	TOTAL	100

It will be the tenderer's responsibility to check the document on receipt for completeness and to notify the employer of any discrepancies or omissions. It is the tenderer's responsibility to provide all the data and information requested in the form required, failure to do so may be regarded by the employer as a nonresponsive tender. Submissions may only be done on documentation supplied by the Municipality.

All communication between the employer and the tenderer shall be in a form that can be read, copied and recorded. All writing shall be in the English Language. The employer shall not take any responsibility for non-receipt of communications from a tenderer.

Service providers who do not hear from the uMfolozi Municipality within 90 days of the closing date of the tender should consider their tender unsuccessful. Please note that no tender will be accepted by fax or e-mail.

BID ENQUIRIES: All enquiries must be directed to the Acting Chief Financial Officer, Mr VG Mdletshe on (035) 580-1421.

Mr KE GAMEDE
ACTING MUNICIPAL MANAGER