



**REQUEST FOR QOUTATION
APPOINTMENT OF SERVICE PROVIDER FOR THE TRAINING OF CATERING
QUO/465/2016**

Notice is hereby given in terms of chapter 11 of the Municipal Finance Management Act 2003 (Act No.56 of 2003)

uMfolozi Municipality is requesting quotations from suitably qualified service provider, for the training of 100 (hundred) employees in the catering theory and practical training for a period of 5 (five) day. The provider is to be accredited by the relevant BODY to conduct this skills programme and learners are to be issued with certificates of competence, once all processes have been completed successfully.

The training will be provided on the following unit standards:

MODULE	UNIT STANDARDS	NQF	CREDIT	DESCRIPTION
	22887	Level 04	10	Monitor and maintain in the food production in catering services and monitor the catering staff, in a catering services operation

Please ensure that quotations include all costs associated with the training i.e. facilitator and catering, duration of training, training materials and time to work on portfolios of evidence within the classroom setting. The training is to be conducted internally at our offices in uMfolozi Municipality. The venue and catering will be provided by the Municipality.

Compulsory returnable documents:

- **Fully accreditation certificate, preferable with Local Government SETA (LGSETA)**
- **Valid Tax Clearance Certificate**
- **Company Registration**

Other returnable documents

- **BBBEE Certificate accredited by the recognized institution.**
- **SDB4 forms-Declaration of interest forms, which can be obtained from the Supply Chain Management Unit.**

Quotation must be submitted in a sealed envelope clearly indicating the name of the project for which the quotation is being submitted and must be deposited in the uMfolozi Municipality Tender Box in the foyer of uMfolozi Municipality, 25 Bredelia Street before **12H00 on the 13th of May 2016.**

Enquires can be directed to **Mr. M Ntuli** (SCM Manager) during office hours 08H00 TO 16H00 on the number (035) 580-1421


MR M NKOZI
HEAD OF SUPPLY CHAIN MANAGEMENT